

HUMAN HEALTH

ENVIRONMENTAL HEALTH

ChemDraw/ChemOffice Institution License

Quick Start Guide

Last Updated: November 9, 2022



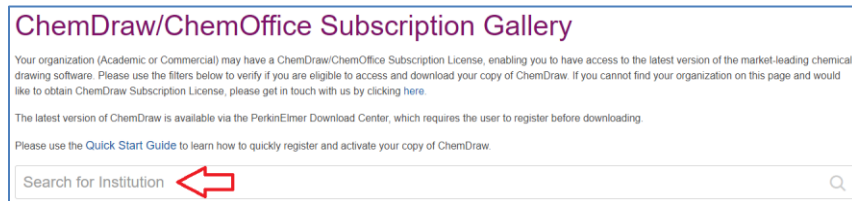
Introduction

Use this document to quickly register and activate your ChemDraw/ChemOffice license.

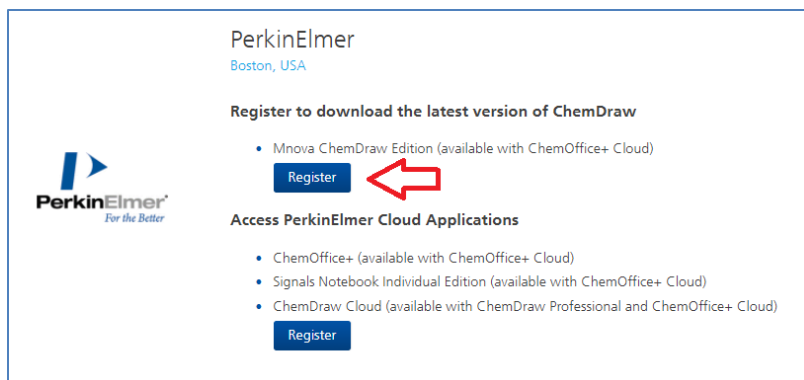
Find your organization's Institution license

To find your organization's institution license:

1. Click the following link (or copy it and paste it into your browser):
<http://informatics.perkinelmer.com/sitesubscription/>.



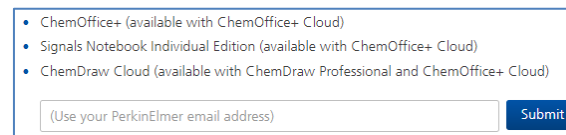
2. Search for your institution by typing the name in the "Search for Institution" field.
3. The first option will be for registering to download the latest version of ChemDraw/ChemOffice.
The example shown here shows the PerkinElmer logo, but your institution's logo will appear in its place.
To continue with registering and downloading



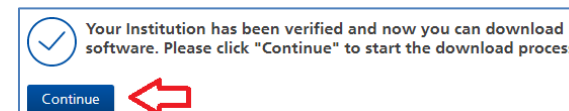
ChemDraw/ChemOffice, move to step 7 given below.

To gain access to the additional subscriptions your organization has subscribed to like ChemOffice+ Cloud, Signals Notebook Individual Edition, or ChemDraw Cloud, move to step 4 below.

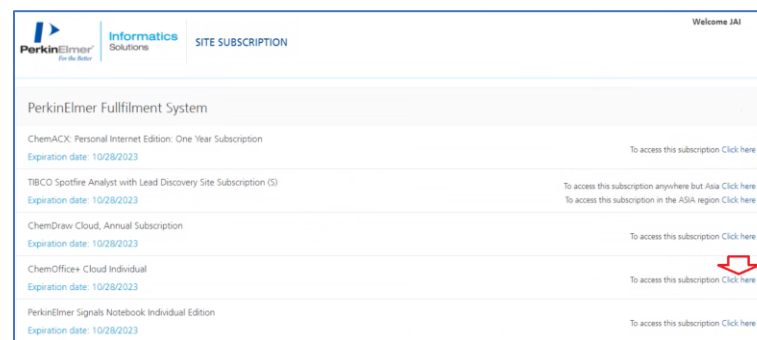
4. **If you are not looking to register for ChemDraw**, but gain access to the additional subscriptions your organization has subscribed to (ChemOffice+ Cloud, Signals Notebook Individual Edition, or ChemDraw Cloud), select the second option "Access PerkinElmer Cloud Applications". Once you select the Register button for Cloud Applications, you will need to enter your institution's email address and select the secondary "Submit" button.



Once your email is verified, select "Continue".



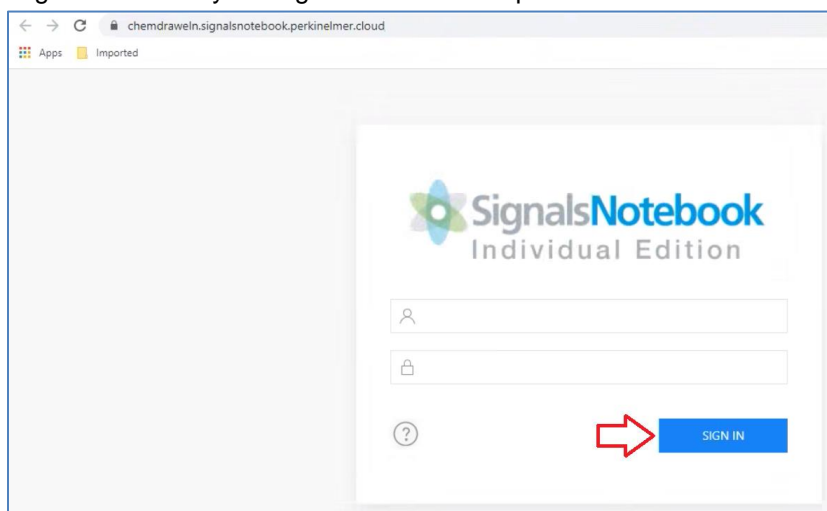
5. At the PerkinElmer Fulfillment System page, select the subscription you need to access by selecting "Click here".



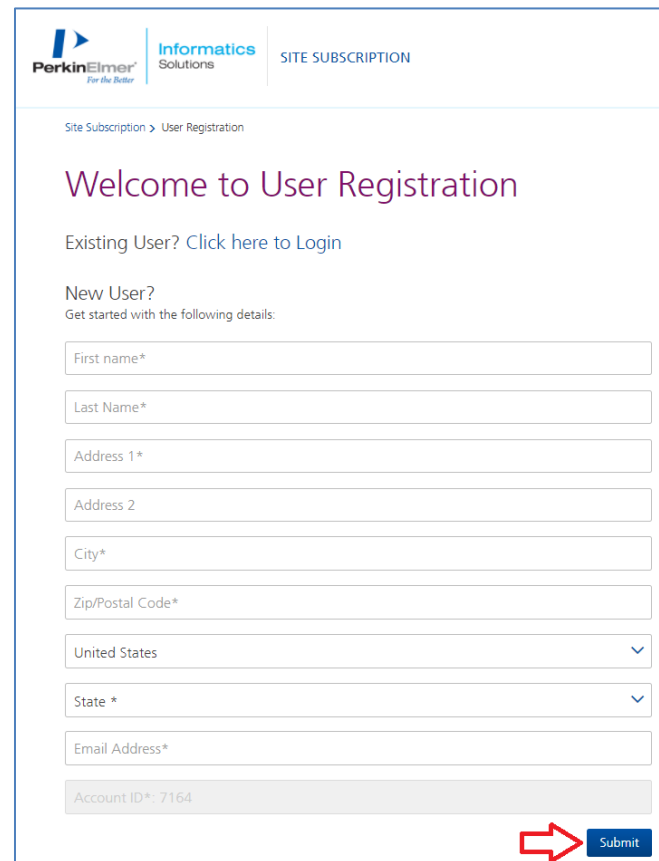
ChemDraw/ChemOffice Institution License Quick Start Guide

6. To install the ChemOffice+ client, log in to Signals Notebook and navigate to your user profile in the top right; then select “Get ChemOffice+”. This will download a client that can be used to launch ChemOffice+ Cloud.

You will be prompted with a Signals Notebook URL (corresponding to the Signals Notebook URL where you downloaded the client), and you will need to authenticate one more time through a web browser to gain access to your Signals Notebook experiments.

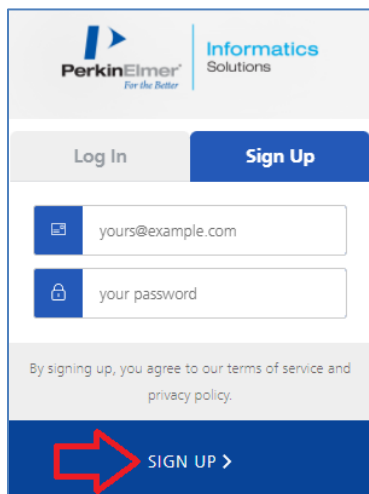


7. **If you are looking to register for ChemDraw**, complete the Welcome to User Registration page and select “**Submit**” at the bottom of the form.

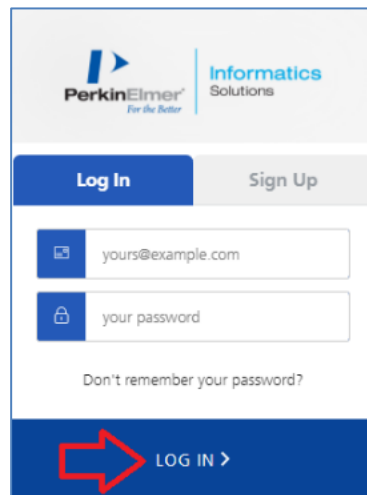


8. You will be directed to the <https://perkinelmerinformatics.flexnetoperations.com/> “Sign Up” website where you will need to enter your email address again, and provide a new password. (Be sure to record the new password in a safe location for future use).

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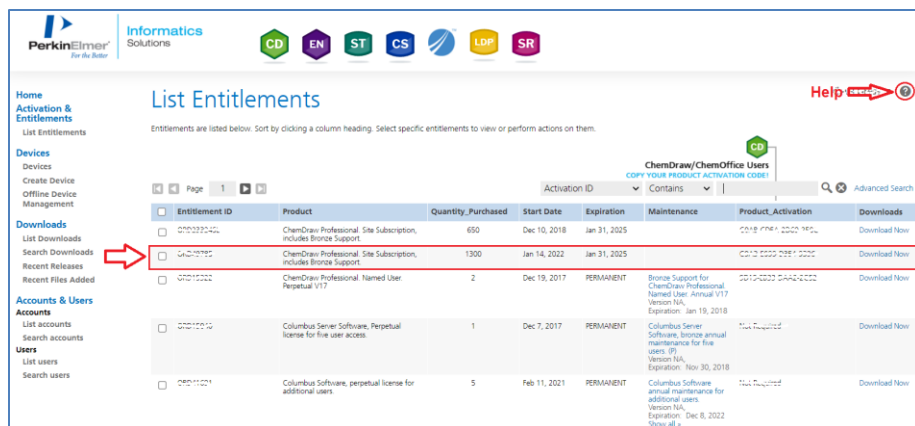
Select **“Sign Up”** to start the process.



If you have previously signed then use the **“Log In”** tab.

Download Your Software

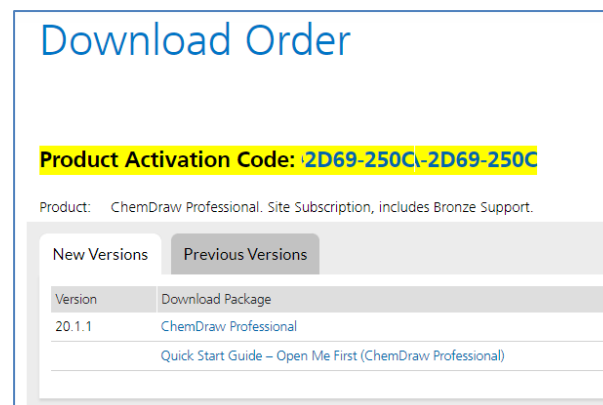
- Once you have signed up, you will be taken to the “List Entitlements” page. Find the row with your most recent order number (Entitlement ID column), and record the Product Activation code associated with that order.



Entitlement ID	Product	Quantity Purchased	Start Date	Expiration	Maintenance	Product Activation	Downloads
02032242	ChemDraw Professional, Site Subscription, includes Bronze Support	650	Dec 10, 2018	Jan 31, 2025		2018-09-14 2020-10-14	Download Now
02032292	ChemDraw Professional, Site Subscription, includes Bronze Support	1300	Jan 14, 2022	Jan 31, 2025		2022-02-23 2024-02-23	Download Now
02012222	ChemDraw Professional Named User Perpetual V17	2	Dec 19, 2017	PERMANENT	Bronze Support for ChemDraw Professional Named User Annual V17 Version N/A, Expiration: Jan 19, 2018	2017-02-22 2018-02-22	Download Now
02012202	Columbus Server Software, Perpetual license for five user access	1	Dec 7, 2017	PERMANENT	Columbus Server Software, bronze annual maintenance for five users (P), Expiration: Nov 30, 2018	N/A, N/A	Download Now
02011201	Columbus Software, perpetual license for additional users	5	Feb 11, 2021	PERMANENT	Columbus Software annual maintenance for additional users, Expiration: Dec 8, 2022	N/A, N/A	Download Now

If needed, use the “Help” icon to learn more about the contents of the List Entitlements page you are viewing.

- For your current order, select the “Download Now” link in that same row to display the “Download Order” page.
- Find your ChemDraw Activation Code highlighted in yellow. Copy this activation code for your records



Product Activation Code: 2D69-250C-2D69-250C

Product: ChemDraw Professional, Site Subscription, includes Bronze Support.

New Versions Previous Versions

Version	Download Package
20.1.1	ChemDraw Professional
	Quick Start Guide – Open Me First (ChemDraw Professional)

- To download the most recent version, find the “New Versions” tab, and select the Download Package link.
- If you need to download an older version, select the “Prior Versions” tab, and select the required version.
- The “Downloads” page is displayed.
- Scroll down the page and select the correct download option for your type of Operating System (Windows or Mac). To start the download, select the corresponding file name from the “File Name” column.

ChemDraw/ChemOffice Institution License Quick Start Guide

Downloads

ChemDraw Professional 22.0
Learn more about our [ChemOffice Suite Of Products](#)

You may not need to activate!
If prompted for an activation code, please do the following:

- [Click here](#) to navigate back to the List Entitlement page and Copy the Product Activation code.
- This Product Activation code will activate both WIN & MAC platforms.

File Description	File Size	File Added	File Name
PC Windows Installer for ChemDraw Professional	634.52MB	Mar 18, 2022	cos21.0.0.exe ↔ Windows
Mac OSX Installer for ChemDraw Professional	191.18MB	Feb 08, 2022	cd21.0.0.dmg ↔ Mac
ChemDraw ChemOffice 21 Tips & Tricks	109.38MB	Feb 23, 2022	ChemDraw ChemOffice 21 Tips & Tricks.zip
ChemOffice/ChemDraw Product Activation User Guide	1.04MB	Feb 15, 2022	Product Activation User Guide.pdf
ChemOffice/ChemDraw Product User Guide	18.25MB	Feb 15, 2022	ChemDraw 21.0 Product User Guides.zip
ChemOffice/ChemDraw Product User Guide Japanese	10.12MB	Jun 03, 2022	ChemDraw v21 User Guide Japanese.pdf

Use the “Help” icon to learn more about the contents of the Downloads page you are viewing.

Install and Activate ChemDraw/ChemOffice

1. Once you have completed the download of the software to your computer, find the Windows (.exe) or Mac (.dmg) file to run the installer. **Select the installation file and use right-click to “Run as Administrator”.**

Warning: Do not begin installation before the download is 100% complete.

Note: during installation, if a previous version of ChemDraw/ChemOffice (v17 and up) is detected, the installer may not prompt you for activation. If it does not ask for activation, then you are ready to run ChemDraw.

2. If it does ask for activation, use the Activation Code you recorded from the “List Entitlements” page above (*Download Your Software*).
3. In the ChemDraw application, in the PerkinElmer Software Activation window, find the “Activation code” field and enter your 16-digit, four-part code you recorded on the “List Entitlements” page above.

PerkinElmer Software Activation

Software activation:

*Name:

Organization:

*Email:

*Activation code: ↔ ChemOffice Professional

4. Select the “**Activate**” button.
5. Run ChemDraw.

Note: If this is your first time running ChemDraw/ChemOffice for the desktop version, use right-click and “Run as Administrator” for the first time launching the ChemDraw/ChemOffice application to allow ChemDraw to make the necessary updates to the Windows registry system.

Note: If you are experiencing issues accessing the PerkinElmer website or following these instructions, [contact your site IT administrator for assistance.](#)

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